



ACHARYA INSTITUTE OF TECHNOLOGY

(Affiliated to Visvesvaraya Technological University, Belagavi, Approved by AICTE, New Delhi and Accredited by NBA and NAAC)

MINUTES OF MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date & Time : 10/10/2020 at 2.00PM

Reference No: AIT/IQAC/2020-21/MOM/2

Location : ONLINE (Microsoft Teams)

Duration : 1hr

Agenda :-

1. Quality week 2020 at Acharya Institute of Technology
2. Administration Audit schedule
3. NIRF 2021 Preparation
4. Any other issues with the permission of the Chairperson

Members Present

Sl. No.	Name	Designation & Department	Role	Signature
1.	Dr. Prakash M. R.	Principal, Administration	Chairperson	
2.	Mr. Shreyas Karnick	Asst. Professor, Dept. of EEE	Coordinator	
3.	Dr. Manjunath B	Associate professor, Dept. of ME	Member Secretary	
4.	Dr. Rajeshwari	Professor & Dean Academics	Member	
5.	Dr. Prashanth C M	Professor & Dean Faculty Development	Member	
6.	Dr. Rajanna K R	Professor & Dean Student Affairs	Member	
7.	Dr. MuthuKumar	Associate professor & Dean R&D	Member	
8.	Dr. Devarajaiah R M	Professor, Dept. of MT	Member	
9.	Dr. Prakash R	Professor, & HOD Dept. of EEE	Member	
10.	Dr. Renuka Devi	Administrative Officer	Member	
11.	Mr. Marigowda C K	Associate Prof & HOD, Dept. of ISE	Member	
12.	Mr. Satish K	Asst. Prof. & HOD, Dept. of Chemistry	Member	
13.	Ms. Bhagirathi Bai V	Assistant Professor & Head MT	Member	

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Members Absent

Sl. No.	Name	Designation & Department	Role
1.	Dr.Kerron G Reddy.B	Management Representative	Member
2.	Dr.Maneesh paul	Campus Director	Member
3.	Mr.Gangadhar	Gram Panchayat Member, Alur	Member from local society
4.	Mr.Candrashekar K H	Kennametal, Bengaluru	Member from Industry
5.	Mr Govind Sukumaran	Parent	Member from Stakeholder
6	Mr. Swarnpreet Singh	Student	Student Member
7	Mr.Naveen H E	Alumni	Alumni member
8	Mr.Vinay Anappa	GM Marketing Chola Turbo Machinery International Pvt Ltd	Member from Industry

Action taken from previous meeting:

1. Academic Dean was asked to prepare the SOP for online teaching.
2. Examination Dean was asked to prepare Guidelines for conduction of CIE.
3. Discussion with Institute ERP Team for integration of ALIVE platform done.

Minutes of Meeting:

AIT/IQAC/2020-21/MOM/2/Agenda 1	The coordinator proposed to conduct Quality week to imbibe the quality culture among the faculties and students in online mode. It was decided that all the Deans and Coordinators will take part in Quality week and provide Expert Talk on the quality practices in AIT.
AIT/IQAC/2020-21/MOM/2/Agenda 2	AIT Administration Audit of Department documents 2019-20 to be undertaken and the schedule for the same was discussed. The peer teams to conduct the administration Audit was finalized.
AIT/IQAC/2020-21/MOM/2/Agenda 3	It was decided that the Institute shall apply for NIRF 2021 ranking. In this direction, Dr Mahesh SS was identified as the coordinator, and he was asked to initiate the process (Registration followed by data collection).

The chairman of the committee thanked the committee members for attending the meeting.

M. C. Reddy
Principal
PRINCIPAL

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