



ACHARYA INSTITUTE OF TECHNOLOGY

(Affiliated to Visvesvaraya Technological University, Belagavi, Approved by AICTE, New Delhi and Accredited by NBA and NAAC)

MINUTES OF MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date & Time : 13/07/2020 at 2.00PM

Reference No: AIT/IQAC/2020-21/MOM/1

Location : PRINCIPAL'S CHAMBER

Duration : 1hr

Agenda :-

1. Drafting of Standard operating procedure (SOPs) for online teaching
2. Drafting of Standard operating procedure (SOPs) for conduction of Web proctored Internal examination
2. Review of ALIVE platform working and ALIVE Platform Integration with institute ERP
3. Any other issues with the permission of the Chairperson

Members Present

Sl. No.	Name	Designation & Department	Role	Signature
1.	Dr. Prakash M. R.	Principal, Administration	Chairperson	
2.	Dr. Manas Mukhopadhaya	Asso.Prof. & HOD Dept. of MI	Coordinator	
3.	Mr. Shreyas Karnick	Asst. Professor, Dept. of EEE	Member Secretary	
4.	Dr. Devarajaiah R M	Professor, Dept. of MT Dean Academics	Member	
5.	Dr. Prakash R	Professor, & HOD Dept. of EEE	Member	
6.	Dr. Renuka Devi	Asso Prof, Dept. of MBA	Member	
7.	Mr. Marigowda C K	Asso Prof & HOD, Dept. of ISE	Member	
8.	Dr. Manjunath B.	Asso. Professor, Dept. of ME	Member	
9.	Mr. Satish K	Asst. Prof. & HOD, Dept. of Chemistry	Member	

ACHARYA



ACHARYA INSTITUTE OF TECHNOLOGY

(Affiliated to Visvesvaraya Technological University, Belagavi, Approved by AICTE, New Delhi and Accredited by NBA and NAAC)

Members Absent

Sl. No.	Name	Designation & Department	Role
1.	Dr.Kerron G Reddy.B	Management Representative	Member
2.	Mr.Gangadhar	Gram Panchayat Member, Alur	Member from local society
3.	Mr.Candrashekar K H	Kennametal, Bengaluru	Member from Industry
4.	Mr Govind Sukumaran	Parent	Member
5.	Mr. Swarnpreet Singh	Student	Student Member
6	Mr.Naveen H E	Alumni	Alumni member

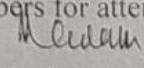
Action taken from previous meeting:

1. ALIVE online virtual classroom was launched and operational for use by faculty and students.
2. Cousera campus center was started with approval for 5000 registration

Minutes of Meeting:

AIT/IQAC/2020-21/MOM/1/Agenda 1	The working and operational difficulties of In-house developed ALIVE platform was discussed and it was suggested for integration of ALIVE platform with ERP for students attendance, Time table scheduling and monitoring for classes.
AIT/IQAC/2020-21/MOM/1/Agenda 2	Draft SOP for effective online teaching was presented by Academic Dean and a detailed discussion on the implementation was done and SOP with changes was approved by IQAC.
AIT/IQAC/2020-21/MOM/1/Agenda 3	Guidelines for Conduction of web proctored Internal Assessment for AY 2020-21 was presented by examination Dean and detailed discussion on the effective implementation and monitoring was done and examination dean was informed to prepare SOP for CIE
AIT/IQAC/2020-21/MOM/1/Agenda 4	Principal suggested more initiatives to assure quality in academics during the pandemic effected AY need to be taken up by the IQAC.

The chairman of the committee thanked the committee members for attending the meeting.


Principal
PRINCIPAL

ACHARYA INSTITUTE OF TECHNOLOGY
SOLDEVANAHALLI, BENGALURU - 560 107