



20 December 2023

Amulya Veereshappa
IDP Education Australia
201 Second Floor, The Presidency
No. 1 St Mark's Road
Bangalore 560001
India

Student ID : 5515167
Application No : 01258578
Date of Birth : 18 May 2001

Dear Ms Amulya Veereshappa,

Postgraduate Letter of Offer: Term 1 2024

Congratulations from UNSW Sydney! I am very pleased to offer you a place to study at our University - proudly ranked 19th in the world overall (2024) and 29th by employers (2022) in the QS World University Rankings.

Following are your program details, conditions of offer, a list of outstanding documents (if applicable), instructions for accepting this offer, deadlines and important information about visa and government requirements.

Please read this letter carefully and contact us immediately if you have any questions.

Program Details

| | |
|--|---|
| Program Code: | 8318 |
| Program: | Const Proj Mgmt/Prop & Dev |
| Academic Plan: | Construction Project Mgmt |
| Program Type: | Masters Degree (Coursework) |
| Attendance Pattern: | Full-Time |
| Campus: | Sydney |
| Location: | Kensington |
| Start Date: | Term 1 2024 (commences 12 February 2024) |
| Expected Duration*: | 2.4 years |
| Fee Type: | International fee paying |
| Tuition Fee Estimate - Annual (2023)**: | AUD\$39,100.00 |
| Tuition Fee Estimate - Full Program**: | AUD\$92,555.00 |
| Exclusive Medibank Comprehensive OSHC*** (12 Months Single Cover) | AUD\$691.00 |

* The Expected Program Duration is expressed in full-time load and does not take into account any approved Credit Transfer/Advanced Standing.

** Tuition Fee Estimates are indicative only. Indicative fees are a guide for comparison only based on current conditions and available data. You should not rely on indicative fees. More information on fees can be found at: student.unsw.edu.au/fees

*** Please note that the OSHC amount quoted above is an indicative amount based on coverage of a single person under the University's preferred provider agreement with Medibank. This amount may change if you elect to amend the type of cover and a final quote will be calculated when you accept your offer.

Please note that the University reserves the right to vary student fees at any time during enrolment in line with relevant legislation. For further information regarding:

- **Tuition Fee Schedule** - visit student.unsw.edu.au/fees/dates
- **Full Program Indicative Fees** - visit student.unsw.edu.au/fees/international
- **Student Services Amenities Fees** - visit student.unsw.edu.au/ssaf
- **Incidental Fees** - visit student.unsw.edu.au/fees-incidental

- **UNSW Medibank** - visit medibankoshc.com.au/unsw

| Study Period | Duration | Notes |
|--|-----------------|---|
| Term 1 | up to 10 weeks* | Compulsory study period |
| Term 2 | up to 10 weeks* | Compulsory study period |
| Term 3 | up to 10 weeks* | Compulsory study period |
| Summer Term | up to 5 weeks* | Enrolment in courses during this period is optional |
| *Please note that the weeks included mid-term break, study week and examination period. The above table is applicable to most UNSW students but there are exceptions. | | |

Accepting Your Offer

Most students can accept, defer or decline this offer online via acceptonline.unsw.edu.au.

A separate email with a link to your personalised offer page will be in your inbox soon. Your page will guide you through the process of accepting or deferring your offer. You will also find information on enrolment, ID cards and orientation activities.

If after 24 hours from receipt of this email you have not received an email with a link to your personalised offer page or you require assistance with accepting your offer or enrolling, please contact nucleus.unsw.edu.au/en/contact-us.

The following students cannot use Accept Online and will need to accept in writing:

- Students who are sponsored by a recognised UNSW sponsor;
- Students who are paying their deposit fees by International Money Transfer;
- Students who will be under 18 years of age when the program commences.

If you still need to provide supporting documentation to finalise your admission, please upload them via your [Apply Online](#) account or via [myUNSW](#) if you are a UNSW Foundation or UAC applicant.

Deferring Your Offer

You may apply for deferment of your enrolment for up to 12 months.

You will find a link on your personalised offer page to defer your offer. This link will take you to Accept Online, where you will be asked if you wish to accept, defer or decline your offer.

You will be emailed confirmation of your deferment, including information on how to take up your deferred offer. For your records, we recommend you keep a screen print of your deferment request. Requests to defer must be submitted by the Friday before the commencement of your program.

Confirmation of Enrolment

Once you have accepted your offer you will receive an electronic Confirmation of Enrolment (eCoE). Please submit this confirmation to an Australian Government Department of Home Affairs office to support your student visa application.

Visa and Government Requirements

If you are applying for a student visa, please read about the Australian Government's [Simplified Student Visa Framework](#).

Under a student visa, you must satisfy certain conditions, such as completing your studies within the time frames set out in your electronic Confirmation of Enrolment (eCoE), and being enrolled in the required number of units of credit per Term. If you fail to meet any of your visa conditions, your visa may be cancelled. Please read the [conditions](#) of a student visa carefully.

We may be required to provide information about your application to appropriate Australian government departments. Please note that you are required to advise us of any changes to your address or residency

status within seven days.

Unique Student Identifier (USI)

The USI is a Government initiative that came into effect in 2021 for Higher Education. It is a single identifier for a student's education journey and it links to an online account which contains all of your training records which you have completed in Australia.

From 2023, all tertiary students (including international students studying in Australia) must have a USI to graduate and receive their award.

To create or retrieve your USI please visit usi.gov.au/students/get-a-usi. For more information about your Unique Student Identifier, including when you must provide this to UNSW, please visit this website: student.unsw.edu.au/usi.

Equitable Learning Services

UNSW has a policy of equal opportunity in education and seeks wherever possible to ensure maximum participation of students with disabilities. A range of assistance is offered, including examination support, educational support, parking provisions and library assistance. If you have a disability please make contact with the Equitable Learning Services by telephone (02) 9385 4734 to discuss your support needs. Alternatively you can register with [Equitable Learning Services](#) once you are enrolled by following the information provided about [registration](#).

More Information

If you have any questions regarding this offer, please speak to your agent urgently. If you did not apply through an agent please contact the UNSW Admissions via enquiry.unsw.edu.au quoting your student ID 5515167.

You're only a few steps away from joining one of the most exciting universities in Australia. I look forward to seeing you on campus!

Yours sincerely,



Jonathon Strauss
Registrar & Director, Student Services

CRICOS Provider: 00098G

Important Information

Complaints and Appeals

UNSW follows a three stage complaints handling model.

1. Local Resolution: If you feel comfortable handling your issue then the best resolution of a complaint is near its source.
2. Central Resolution: This is a formal process for more serious or complex complaints, or for matters unresolved by or inappropriate for the local process and involves the Student Conduct and Integrity Unit.
3. Appeals: An appeal in respect of a decision following a Stage 2 process may only be lodged on the grounds of a lack of procedural fairness in the investigation process.

External Review: If you are dissatisfied with the outcome of the appeal you may seek external review, for example by an agency such as the NSW Ombudsman.

Further Information about the complaints and appeals process can be found at student.unsw.edu.au/complaint

Refund and Program Discontinuation Policy

Applicants who notify the University in writing that they wish to withdraw/discontinue from their program in their commencing term, will receive a full refund of all tuition fees and unspent non-tuition fees paid, less a discontinuation fee.

Any Refund and Discontinuation Fee will apply as per the following table:

| Refund and Discontinuation Fee | |
|--|---|
| Visa refusal, documented illness/misadventure | Full refund |
| Accepted a full offer of admission and paid the deposit fee | 50% of the deposit fee |
| Where a student has been found to have submitted false information and/or fraudulent documentation | No refund |
| Enrolled and requests withdrawal/discontinuation after Census date | Student remains liable for full tuition costs |

For more information about the UNSW Student Fee Policy and Student Fee Procedure visit student.unsw.edu.au/fees/policy. This policy, and the availability of complaints and appeals processes, does not remove your right to take action under Australia's consumer protection laws.

In the unlikely event that UNSW is unable to offer an alternative course or pay a refund you can contact the Australian Government Tuition Protection Service (TPS) for assistance. Please go to education.gov.au/tps. The TPS ensures that overseas students are able to either complete their studies in another course or with another education provider or receive a refund of their unspent tuition fees.

Overpayments

Overpayments arising from changes to enrolment will automatically be allocated to future charges for enrolment and related fees, unless a refund is specifically requested.

UNSW adheres to the Payment Card Industry (PCI) Data Security Standards (DSS) and will, in all cases attempt to return any overpayment back to the originating card or cardholder in Australian dollars. To request a refund complete the Refund Request Form which can be found at student.unsw.edu.au/fees/refund.

For more information about the UNSW Student Fee Policy and Student Fee Procedure visit student.unsw.edu.au/fees/policy. This policy, and the availability of complaints and appeals processes, does not remove your right to take action under Australia's consumer protection laws.

Overseas Student Health Cover (OSHC)

All students must purchase OSHC for the length of their student visa. Medibank is the UNSW preferred provider of OSHC. As the UNSW preferred OSHC provider, you can organise the exclusive Comprehensive OSHC via medibankoshc.com.au/unsw with extra benefits and values. Access [here](#) to find more information about the product.

Following is the current fee schedule. Charges are reviewed annually and the following fees may change.

| OSHC Fee | 2023 Premium |
|-----------------|-------------------------|
| Single OSHC | AUD\$691 (12 months)* |
| Couple OSHC Fee | AUD\$2,774 (12 months)* |
| Family OSHC Fee | AUD\$4,424 (12 months)* |

* New rates effective from 1 May 2023.

UNSW recommends Medibank Comprehensive OSHC cover as a preferred supplier. However, you are not obligated to purchase cover with Medibank and can obtain OSHC from any approved healthcare provider. For a list of providers visit privatehealth.gov.au/health_insurance/overseas/overseas_student_health_cover.htm

Cost of Living

For useful information about the cost of living in Sydney please visit unsw.edu.au/study/how-to-apply/fees.

Commencement Date Information

International students who require a student visa are advised to check with your local Australian Embassy/Consulate to ensure visa application processing times will allow you to arrive in Australia before the start of your program. If in doubt, you should defer your commencement to the next available intake. Students are not allowed to arrive or commence their studies after Term has started.

Permanent Residency Status Advice

This offer of admission is made to you as an international fee-paying student. If you obtain Australian permanent residency or New Zealand citizenship before the start of your nominated Term of study at UNSW, your offer of a place (or your enrolment) as an international student may lapse. You are required to notify the University of any change to residency status within seven (7) days of receiving formal confirmation from the Australian Government.

Depending on when your residency status changes, a new application may be required, and your eligibility for admission to UNSW will be reassessed. For more information visit student.unsw.edu.au/residency

Advice for International Students with Dependants

If you will be arriving in Australia with school aged dependants who will be enrolling in a government or non-government school, please visit deinternational.nsw.edu.au to learn more about policy and application procedures.

Your Contact Details

Personal details (including residential address, mobile number, email address, and who to contact in emergency situations) must be provided through your [myUNSW](#) profile after enrolment, and any changes to these details must be made within 7 days.

Privacy Statement

The information you provide in this application is "personal information" as defined by the *Privacy and Personal Information Protection Act 1998* (NSW) [the Act]. It is collected and held by UNSW for the following purposes:

- To process your application, admission and enrolment.
- To enable UNSW to send information about UNSW or third party courses or other University matters of potential interest to you.
- For administrative and statistical purposes.
- To enable UNSW to consider other courses that may be relevant to you if this application is not accepted.

Please note that UNSW may disclose your information to internal and external stakeholders, including related entities such as UNSW Global Pty Ltd for the reasons outlined above.

You have the right of access to, and alteration of, the information concerning yourself in accordance with the Act and UNSW Privacy Management Plan. UNSW will not disclose your personal information without your consent and without due cause, except as authorised by law. You have the right to refuse this consent, but if the consent is not given your application may not be processed.

Please Note:

This offer letter constitutes a written agreement. You are responsible for keeping a copy of this written agreement, and receipts of any payments of tuition fees or non-tuition fees. This written agreement, and the right to make complaints and seek appeals of decisions and action under various processes, does not affect your rights to take action under the *Australian Consumer Law* if the *Australian Consumer Law* applies.

Upon request, the University may be required to provide information about your application to appropriate Australian government departments.

UNSW Acceptance and Reply Form

Return your Reply Form to the Admissions Office via your [Apply Online](#) account or via [myUNSW](#) if you are a UNSW Foundation or UAC applicant.

Student Name: Amulya Veereshappa

Date of Birth: 18 May 2001

Student ID: 5515167

Acceptance of Offer

I accept the offer of a place as an International fee-paying student in the following program, commencing Term 1 2024:

8318 Masters Degree (Coursework) in Const Proj Mgmt/Prop & Dev (CRICOS Code: 102395E)

Payments

Deposit Fee*: **AUD\$14,000.00**

OSHC Non-sponsored students can purchase the Exclusive Medibank Comprehensive OSHC* direct from Medibank (UNSW's preferred provider) or your preferred approved OSHC provider.

*Medibank Comprehensive OSHC is an exclusive university product and only available via this link - medibankoshc.com.au/unsw

Payment Method

- ☐ International Money Transfer Please click the following link:
student.globalpay.wu.com/geo-buyer/unsw
Your customer reference number: 55151672
- ☐ Sponsored Students Return sponsorship documents to sponsoredstudents@unsw.edu.au
See details at unsw.edu.au/study/international-students/sponsored-students

Required Information for Electronic Confirmation of Enrolment (eCoE)

Will you require a Student Visa to Undertake this study?

☐ No Provide a copy of your existing Australian Visa.

☐ Yes Complete the following:

Country of Birth _____ Country of Citizenship _____

Department of Home Affairs Location ☐ Australia ☐ Overseas

Passport Number _____ (Required for Student Visa application within Australia)

* Please note that you can choose to pay more than the required deposit as a voluntary upfront payment. Under the Tuition Protection Service of the Education Services for Overseas Students Act 2000, if you choose to pay more than 50% of the total fees for your program upfront, you must formally notify UNSW by email at fees@unsw.edu.au to advise that this is a voluntary upfront payment, to be held in your student account.

Student Name: Amulya Veereshappa

Date of Birth: 18 May 2001

Student ID: 5515167

Declaration of Consent for International Students

I have read and understood the Permanent Resident Status Advice and the UNSW Fee and Refund policy. I accept that my program fee will depend upon the courses taken. I understand that if the program is fully subscribed when you receive my payment, I may be contacted about deferral. I also understand that if I have been awarded transfer credit that this may affect my program duration and my eligibility for accreditation with Australian professional bodies.

I declare that the information provided on this form is complete and correct. I authorise the University to obtain information from any educational institution previously or currently attended by me. If any information supplied by me is considered to be untrue, incomplete or misleading in any respect, I understand the University may take such action as it believes necessary including the disclosure of the information to any person or body the University considers has a legitimate interest in receiving it and I consent to such disclosure. I understand the University reserves the right to vary or reverse any decision made on the basis of untrue, incomplete or misleading information. I have made this application having had access to sufficient information regarding UNSW programs, courses, fees, costs, facilities and services. I understand the University reserves the right to make alterations to any matter offered in this publication without notice and that this agreement, and the availability of complaints and appeals processes, does not remove my right to take further action under the Australian consumer protection laws.

Declaration for International Student Visa Holders

Genuine Temporary Entrant and Genuine Student Declaration

I confirm that I am a Genuine Temporary Entrant (GTE) and Genuine Student (GS) for the purpose of studying in Australia.

Academic Declaration

I confirm that the Academic Transcripts, Graduation Certificate or Completion Certificate of my studies that I have submitted are genuine and that I have met the English Language entry standards of the University.

Financial Declaration

I confirm that I will have access to sufficient funds for tuition, OSHC, living expenses and other University fees payable for the duration of my studies at UNSW. I have read and understood the UNSW guidelines regarding estimated cost of living in Sydney, and confirm that I (and my dependants) will have sufficient funds to return to my country of citizenship or country of residence at the end of my studies if required. I also understand that if I encounter difficulties with accessing funds to cover my study, I will notify the University immediately and I understand that the University cannot guarantee financial assistance. I understand that the University reserves the right to ask for further documentation related to my ability to access sufficient funds and if the University is not satisfied with my ability to access sufficient funds, the University will withdraw my Offer of Admission and notify the Department of Home Affairs.

Student's Signature _____ Date ____ / ____ / ____

3 July 2023

Student ID: 104828879
Application Number: 6321676
DOB: 12-Mar-2000

Mr Praveen Shivaramu
IDP - India - Bangalore (Central)
No. 8, Excellency Building,
First Floor, Papanna Street
Off St. Mark's Road,
Bangalore KA 560001
INDIA

Dear Praveen,

Congratulations! It gives me great pleasure to offer you a place to study at Swinburne in the following course/s:

- Master of Construction and Infrastructure Management

The following information is included in this offer package. Please ensure you read and understand it.

Section 1: Your offer details

Section 2: How to accept your offer

Section 3: Enrolment and arrival

Section 4: Terms and conditions (including our refund policy)

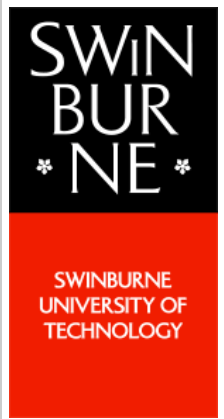
Section 5: Acknowledgement and declarations

Section 6: Acceptance form

We trust your experience at Swinburne will be both enjoyable and rewarding. Once again, congratulations on your offer.

Yours sincerely,

Swinburne International Admissions



International Admissions

PO Box 218 Hawthorn
Victoria 3122 Australia

Telephone 1300 794 628
www.swinburne.edu.au

CRICOS Provider Code
00111D
TOD 3059 TEQSA PRV/12148

Australian University

Section 1: Your offer details

Master of Construction and Infrastructure Management - MA-CIMGT

| | | | |
|---|-----------------------|----------------------------|------------------|
| Major: | Nil | CRICOS Code | 088131F |
| Campus: | Hawthorn | Course duration | 2 years |
| Academic Unit: | School of Engineering | Orientation Date: | 19 February 2024 |
| Tuition fee (Indicative): | \$40,600.00 (annual) | Class Commencement: | 26 February 2024 |
| Adjusted tuition fee (Indicative): | \$28,420.00 (annual) | Estimated course end date: | 31 December 2025 |
| Conditions: | | | |
| <ul style="list-style-type: none">Satisfactory completion of one of the following forms of testing, with minimum scores of:<ul style="list-style-type: none">Swinburne's English for Academic Purposes (EAP) 5 Advanced Level: overall 70% and all skills 65%IELTS (Academic Module): 6.5 overall, with no individual band below 6.0Pearson PTE: 58, with no communicative skill less than 50TOEFL iBT: 79, with no less than 13 in reading, 12 in listening, 18 in speaking, 21 in writingor other recognised equivalent. Please visit https://www.swinburne.edu.au/study/international/apply/entry-requirements/#english for further details. Please note: some recognised equivalents may not be accepted for some qualifications or academic backgrounds.Semester 5 to 8 marksheets: please provide certified copies of your Semester 5 to 8 marksheets. | | | |

Scholarship Information:

You have been awarded a George Swinburne Postgraduate Scholarship. This scholarship is valued at 30% of your tuition fees for the duration of your course.

Additional Information:

* Please note that the last date to accept your offer is Sunday, 21 January 2024

Fees you need to pay:

| | |
|---|--|
| Your deposit for your Degree course is: | A\$ 14,210.00 |
| Your Overseas Student Health Cover is: | A\$ 1,557.15 - 26 months of Single Cover |
| Your total deposit is: | A\$ 15,767.15 |

Fee information:

Tuition fees listed in your Letter of Offer are annual if the course duration is 1 year or longer, otherwise it is a total fee. Fees are indicative only and will be reviewed annually and are subject to change. The fees you pay in future years will be those approved for the corresponding academic year, and may not be the same as the fees listed in your Letter of Offer. Any tuition fee increases will be applied to all applicable courses in your Letter of Offer. The fees mentioned on your offer letter are in Australian Dollars.

Overseas student health cover:

Swinburne International will arrange visa-length cover with Medibank Private. This once-only payment provides protection against fee increases for the duration of the cover. If you prematurely withdraw from your course and return home, the prepaid portion may be refunded by Medibank Private, upon request.

For detailed information please refer to www.swinburne.edu.au/study/international/offer/overseas-student-health-cover/

Note: Your personal details will be submitted to Medibank Private for the purpose of membership registration and updates on their services.

You can download your OSHC Certificate from the email Medibank sent to your Swinburne Email Account.

Living costs:

Please visit the following website for a guide to living costs: <https://www.swinburne.edu.au/life-at-swinburne/living-in-melbourne/costs-banking/>

Please visit the following website for a guide to tuition fees: www.swinburne.edu.au/courses



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Australian University

Changes to courses, availability and commencement dates:

Any offer for a course made six months (or more) in advance of the commencement date is subject to change. Some courses have limited places and your acceptance in such courses is subject to availability.

Please note: You may be required to return home if the gap between your current course and your next future course exceeds the maximum non-study period allowed on your student visa. Under your student visa condition, you are not allowed to remain in Australia without studying/being enrolled in a course.

Key Dates:

Please refer to the [academic calendar](#) to view semester/term dates, examination period, result release date and holiday periods.

Scholarship Conditions and Expectations:

GEORGE SWINBURNE POSTGRADUATE STEM SCHOLARSHIP

This scholarship is valued at 30% of your tuition fees for the duration of your course and is subject to the conditions below and any other applicable rules, regulations, policies and procedures of Swinburne.

- The scholarship applies to tuition fee only. It does not apply to any other fee such as practicum training, OSHC or other non-tuition fee costs.
- The scholarship is available for programs delivered at the Hawthorn campus. This scholarship is only offered to International students.
- The scholarship is personal to the recipient and cannot be transferred to another individual.
- The scholarship has no cash value and is not refundable.
- You must pass a minimum 50% of subjects which you enrol in each teaching period..
- You must enrol and maintain enrolment in a minimum 75% of a full-time study load.
- You must not be in receipt of another form of scholarship or reduced fee arrangement from Swinburne. Only one internal scholarship can be held during your studies.
- The scholarship cannot be deferred.
- All conditions of the offer must be met.
- If your package offer includes an ELICOS program, you must maintain your attendance requirements, and must receive your English for Academic Purposes Advanced Level certificate at the appropriate level defined for each level of study to progress to any other program in your package offer.
- If the scholarship covers a program that has attendance requirements, you must maintain the required percentage attendance.
- Swinburne may vary or revoke the scholarship at any time, if: (1) you fail to meet any condition of this scholarship; (2) Swinburne is reasonably satisfied that you have engaged, or are engaging in, academic or general misconduct; or (3) you fail to comply with any other relevant standards of conduct, statutes, regulations, policies or procedures of Swinburne.
- As a recipient of a Swinburne scholarship, we expect that you act as a Swinburne ambassador and help promote Swinburne globally. You may be called upon by Swinburne during your studies or after your graduation to undertake promotional activities such as presentations, media appearances, testimonials, exhibitions and information sessions.

You accept these conditions by signing the offer acceptance form.

Note: Package Offer means an offer of two or more courses.

Section 2: How to accept your offer

By accepting this offer and signing the Offer Acceptance form, you are declaring that you have the financial capacity to meet your tuition and living costs in Australia for the duration of your study. After you accept your offer you'll receive info on how to enrol.

Step 1: Complete your Acceptance Form and provide any required documents

To accept your offer you must:

1. [Visit our website](#) and read the important information about your offer
2. Complete and sign the Acceptance Form (see Section 6).
3. Obtain a Release (if applicable).
If you're currently enrolled at an Australian education provider, you may be required to provide proof of release from that provider before you can accept your offer from Swinburne. The other Australian education provider must have the release recorded in PRISMS before we can process your acceptance.
4. Provide Sponsorship Details (if applicable).
If your fees will be paid by a scholarship or sponsorship organisation other than Swinburne, you must complete the sponsorship registration form available at www.swinburne.edu.au/study/international/offer and attach the letter of sponsorship/financial guarantee on official letterhead as evidence of your scholarship entitlement/s.
5. Log in to the [Swinburne Online Application portal](#) (or ask your agent to do this via the [StudyLink Partner Portal](#)) and click 'Respond to Offer'. Upload your completed and signed Offer and Acceptance (all pages) and any additional required documents and click 'Accept'.

Step 2: Pay the total deposit that is indicated on your offer

Once you have uploaded your completed and signed Offer and Acceptance (all pages), you can proceed to pay your deposit.

How to pay

We accept credit card payments (Visa or MasterCard) and telegraphic transfers through Convera. Telegraphic transfers made via other organisations cannot be accepted. [Log in now](#) to make your payment. Need help making your payment? [View Student Information Sheet](#).

Important Note: Convera does not process payments to, from or involving resident of Iran, North Korea, Cuba and the Crimea, Luhansk and Donetsk provinces of Ukraine. More information about sanctions and potential restrictions payments that can be processed is available through the [Convera website](#).

Wire remittance

This method of payment takes longer to process and is not recommended if you require urgent visa documentation. Please ensure you clearly indicate your family name, given name & Swinburne student ID number on your wire remittance receipt. You must attach a copy of your receipt to your signed and completed Offer Acceptance Form and return it to Swinburne to enable us to identify your payment in our bank account.

All bank charges for this wire remittance will be your responsibility.

| | |
|----------------|--|
| Bank | Westpac Bank |
| BSB number | 033050 |
| Account number | 316047 |
| Account name | SUT Student Fees |
| SWIFT code | WPACAU2S |
| Bank address | Glenferrie Branch - 655 Glenferrie Road, Hawthorn, VIC, 3122 |

***Important note:** The TT receipt must indicate your [Full name](#) and [Student ID number](#) to identify your payment. If your payment is not successfully identified, this may result in having a Fee debt on your account and will affect your course enrolment.

Step 3 Apply for your student visa

You must not apply for a student visa until you have accepted your offer, paid your deposit and received your Overseas Confirmation of Enrolment (CoE) from Swinburne. If you apply for a student visa before receiving your CoE, you will no longer be eligible for Streamlined Student Visa Processing. [Visit our 'Applying for your visa' website](#) for information about your student visa.



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Australian University

Section 3: Enrolment and arrival information

Enrolment

After you accept your offer you'll receive information about how to enrol.

Please note that if you accept your offer and the applicable tuition fee for the corresponding academic year has increased, the resulting outstanding balance must be paid prior to enrolment.

Orientation

Orientation helps you adjust to life and study in Australia. It also helps familiarise you with our learning systems and the resources you will need to use.

You need to make sure you have made appropriate travel arrangements to arrive in Melbourne in time to attend your Welcome and Orientation session.

[Visit our Welcome and Orientation website](#) for more information.

Plan your arrival

After you have accepted your offer to study, you can start planning your arrival in Melbourne.

You should plan to arrive by the commencement date shown in this offer letter. If you arrive after the teaching has commenced, you may not be permitted to enrol.

There are a number of things you must do before you depart your home country. For all your essential pre-departure information you can [visit our Plan your arrival in Melbourne web page](#).

Please note, you should not commence study in Australia before the start date of your Student Visa.

Accommodation

You should arrange accommodation before you arrive in Australia. Some students make short-term arrangements for when they arrive, then arrange more permanent accommodation later. On-campus accommodation is available at the main [Hawthorn campus](#), and there is a dedicated accommodation service to assist you.

[Visit our website](#) for accommodation and information about living costs in Melbourne.

Academic Calendar

Please refer to the [academic calendar](#) to view semester/term dates, examination period, result release date and holiday periods.

Where to go if you have a complaint: our complaints, reviews and appeals processes

If you're not happy about something, we recommend that you first visit our internal [Complaints and Feedback](#) website for information on what to do next.

If you are unhappy with the outcome of the internal complaints process, Swinburne students can access our internal [Reviews and Appeals](#) process.

Additionally, if you are dissatisfied with the outcome of an internal appeal, you may wish to lodge an external complaint with the [Victorian Ombudsman](#).



SWINBURNE
* *
UNIVERSITY OF
TECHNOLOGY

International Admissions

PO Box 218 Hawthorn
Victoria 3122 Australia

Telephone 1300 794 628
www.swinburne.edu.au

CRICOS Provider Code
00111D
TOD 3059 TEQSA PRV/12148

Australian University

Section 4: Terms and Conditions

These terms and conditions are determined in accordance with the Education Services for Overseas Students Act (the ESOS Act) and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students (the National Code).

Definitions

Agreed Starting Date: The day on which a course is scheduled to start, or a later day agreed between the University and the student.

Census Date: A date (set by the University) until which students may withdraw from a course or unit without financial penalty (unless otherwise specified in this agreement). Census dates are published in the University's academic calendar annually.

Commencing Students: Students who are starting a new course at Swinburne (even if they have studied at Swinburne previously).

Continuing Students: Students who are continuing their enrolment in a course at Swinburne.

ESOS Act: Education Services for Overseas Students Act 2000 (Commonwealth).

ESOS Regulations: Education Services for Overseas Students Regulations 2019 (Commonwealth).

National Code: National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2018.

Payment of Refunds

- Refunds of pre-paid fees for studies not undertaken (less deductions provided for in this agreement) will be made if students apply in writing within 12 months of the event occasioning the refund. Students must use the University's refund application form and attach any required supporting documents.
- In the event that the information provided in a refund application is not complete and further information is required, the processing timeline will not commence until the completed information has been submitted.
- Refunds cannot be paid until Swinburne is in receipt of the monies into its account as cleared funds.
- Any debts to Swinburne must be paid in full or the outstanding amounts will be deducted from the refund which is due.
- Refunds will be made in Australian dollars.
- Swinburne accepts no liability for any currency exchange movement between the date the fees were received and the date a refund is paid or any bank charges relating to the refund.
- Where a refund is payable due to discontinuation from a course or unit, the refund application is not deemed to be complete until the course or unit discontinuation has been processed and recorded on the University's student management system.
- Where a student's fees are paid by a sponsoring body or scholarship agency invoiced by Swinburne, any refund payable will normally be made to that body.
- An administration fee of \$40 will apply if a refund has to be re-issued on the basis of incorrect or incomplete information supplied by the student in the refund application.
- An administration fee of 5% of prepaid fees or \$500 will apply, whichever less, if Swinburne withdraws an offer, or a student cannot proceed with their studies because the student visa was refused.
- Where a student has received a packaged offer for a combination of courses, and does not enrol in the second or subsequent course, the deposit paid for the principal course shall be retained by the University. This includes packaged offers in which one of the courses is delivered by an institution other than Swinburne.
- If you included Overseas Student Health Cover (OSHC) in your deposit and subsequently apply for a refund of your prepaid deposit, your OSHC will be included in your refund if you have not arrived onshore to commence your course. If you have arrived onshore, you will be provided with the details of our OSHC Provider to seek a refund of your prepaid OSHC direct.
- The refund provisions in this agreement apply to ELICOS students with the following exceptions:
 - 13.1 an ELICOS student who has commenced and wishes to withdraw must give at least two weeks written notice prior to the commencement of the next teaching period
 - 13.2 an administrative fee of \$500 will apply to any refunds provided for the remaining modules.
- At its sole discretion, the University may decide to remit fees in exceptional circumstances where a student would not otherwise be eligible for a refund under this agreement. Exceptional circumstances include but are not limited to:
 - 14.1 a major illness or disability affecting the student
 - 14.2 the death of a close family member (parent, sibling, partner or child)
 - 14.3 a political, civil or natural event in the student's home country that prevents the student from continuing their study in Australia.

15. Commencing Students

| Event | Refund Payable | Time to pay refund |
|---|--|--|
| (i) Swinburne fails to start a course at the location specified in this agreement on the Agreed Starting Date | Full refund of any pre-paid fees (Instead of a refund, Swinburne may elect to offer the student an alternative location or course) | 14 days from the Agreed Starting Date of the course |
| (ii) Swinburne withdraws an offer prior to course commencement on the basis of incorrect information | Full refund of deposit (*) paid plus any other pre-paid fees, less administration fee as per clause 10 | 4 weeks after receiving a complete written refund application from the student |
| (iii) Student does not meet conditions of offer and the University determines the student has made a genuine attempt to meet the conditions | Full refund of deposit (*) paid plus any other pre-paid fees | 4 weeks after receiving a complete written refund application from the student |
| (iv) Student cannot commence a course because their visa application was refused | Full refund of deposit (*) paid plus any other pre-paid fees, less administration fee as per clause 10 | 4 weeks from the agreed starting date of the course |
| (v) Student gives 4 weeks or more notice in writing before the start of a course of an inability to undertake the course | Refund of 90% of the deposit (*) payable for the course plus any other pre-paid fees | 4 weeks after receiving a complete written refund application from the student |
| (vi) Student gives less than four weeks notice in writing before the start of a course of an inability to undertake the course | Refund of 50% of the deposit (*) payable for the course plus any other pre-paid fees | 4 weeks after receiving a complete written refund application from the student |
| (vii) Student withdraws from their course within the first four teaching weeks | Refund of 50% of the deposit (*)/tuition fee paid for the course plus any other pre-paid fees | 4 weeks after receiving a complete written refund application from the student |
| (viii) Student is permitted to defer commencement or take leave before or within the first four teaching weeks | Notwithstanding anything else in this agreement, any pre-paid fees will be retained as a deposit. If the student commences or returns to study after their allowed period of leave, the pre-paid fees will be used to pay their fees in the relevant teaching period. If the student does not commence or return to study, they may apply for a refund in accordance with Clause vii above | 4 weeks after receiving a complete written refund application from the student following their allowed period of leave or deferral |
| (ix) Student withdraws from their course, takes leave or has their enrolment cancelled, after the first four teaching weeks | No refund | |
| (x) Swinburne withdraw an offer due to the provision of fraudulent documentation | No refund | |

(*) Refund of deposit subject to clause 11 and 12



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16. Continuing Students

| Event | Refund Payable | Time to pay refund |
|--|--|--|
| Swinburne ceases to provide a course at the location specified in this agreement after it has started, but before it is completed by the student | Full refund of any pre-paid fees (Instead of a refund, Swinburne may elect to offer the student an alternative location or course) | 14 days from the date the course ceases to be provided |
| Student has to withdraw from a course because their visa application was refused | Full refund of any pre-paid fees | 4 weeks from date of withdrawal |
| Student's enrolment is cancelled for non-payment of fees, and the reason the student did not pay was because their visa application was refused | Full refund of any pre-paid fees | 4 weeks from date of enrolment cancellation |
| If a student withdraws from their course, takes leave or has their enrolment cancelled, before the census date for a teaching period | Full refund of any pre-paid fees | 4 weeks after receiving a complete written refund application from the student |
| Student withdraws from their course, takes leave or has their enrolment cancelled, after the census date for a teaching period | No refund of any pre-paid fees for that teaching period | |

17. Commencing and Continuing Students

| Event | Refund Payable | Time to pay refund |
|--|---|--|
| Student withdraws from a unit (but not the course) before census date | Full refund for unit | 4 weeks after receiving a complete written refund application from the student |
| Student withdraws from a unit (but not the course) after census date | No refund | |
| Student is granted Australian permanent residency on or prior to the census date for a teaching period and provides evidence of their enrolment at Swinburne as a domestic student | Refund of pre-paid fees minus the fee applicable to domestic students for the same course and units | 4 weeks after receiving a complete written refund application from the student |
| Student is granted Australian permanent residency after the census date for a teaching period | No refund of any pre-paid fees for that teaching period | |
| Student's offer is withdrawn or their enrolment is cancelled due to misconduct | No refund | |

Change of Intake

Students who wish to change to a later intake must notify Swinburne in writing prior to the course commencement date. A new offer may be issued in accordance with Swinburne's regulations and policies on changing intakes, subject to course availability and the student continuing to meet Swinburne's applicable entry criteria. It is possible that changing intakes may affect a student's visa. Students should contact Australian immigration authorities to ascertain any impact on their visa.

Change of Resident Status

Students granted Australian permanent resident status must advise the University. They will not be able to continue their application or enrolment as an international student. They will need to apply or enrol as a domestic student for which entry restrictions may apply. Please note, this agreement only applies to international students.

Refunds where a student receives a third party scholarship

Notwithstanding anything else in this policy, where a student has paid fees directly to the University and subsequently receives a scholarship from a third party, the student is not eligible for a refund once they have enrolled. The student should claim any applicable reimbursement of their tuition fee amounts directly from their sponsor. Any deposits paid for future courses can be refunded to the student provided the student supplies the University with a financial guarantee acceptable to the University which allows the University to invoice the sponsor directly.

Course not delivered

As provided for in the ESOS Act, in the event that Swinburne does not commence a course on the agreed start date or is unable to deliver a course in full at the location specified in this agreement, students will be offered a refund of any pre-paid fees calculated in accordance with law. The refund will be paid within 14 days of the day on which the course ceased being provided. Alternatively, students may be offered enrolment into a substitute course or at another location. If they choose placement in a substitute course or location, Swinburne will ask them to indicate their acceptance in writing.

The Tuition Protection Service (TPS) ensures that students are able to either complete their studies in another course or with another education provider, or receive a refund of their unspent tuition fees, in the case that an education provider is unable to fully deliver their course of study. For more information on the TPS, please refer to <https://tps.gov.au>.

Sharing of personal information

Personal information about students is collected as part of the application and enrolment process and during their ongoing enrolment at Swinburne in order to meet Swinburne's obligations under the ESOS Act and the National Code, to ensure student compliance with the conditions of their visas and their obligations under Australian immigration laws generally. The authority to collect this information is contained in the ESOS Act, the ESOS Regulations and the National Code. Information collected about students can be provided, in certain circumstances, to the Australian Government, regulatory agencies and the ESOS Tuition Protection Service. This information includes personal and contact details, course enrolment details and changes, and the circumstances of any suspected breach by the student of a student visa condition. In other instances information collected can be disclosed without a student's consent where authorised or required by law.

Student's obligation to notify change of address

Students must advise Swinburne of any changes in their Australian and home country addresses, phone numbers (including mobile phone number) and personal email address within seven days of the change.

Student's obligation to maintain visa and health insurance

Students must ensure that they maintain a valid visa and any health insurance required as a condition of their visa. Visa and health insurance renewal is the responsibility of the student.

Consumer Protection

This written agreement, and the right to make complaints and seek appeals of decisions and action under various processes, does not affect the rights of the student to take action under the Australian Consumer Law if the Australian Consumer Law applies.

Complaints and appeals

Internal Process

Complaints and Feedback can be submitted through www.swinburne.edu.au/corporate/feedback. Applications for Student Reviews and Appeals can be submitted through www.swinburne.edu.au/corporate/reviews-and-appeals

External Process

If you are unhappy with the outcome of the internal process, you may wish to complain to the Victorian Ombudsman by completing the online complaint form www.ombudsman.vic.gov.au or by calling (03) 9613 6222 or 1800 806 314 in regional areas.

Section 5: Acknowledgement and Declarations

- I acknowledge that I have read and understand the description of the course I am accepting on Swinburne's website. I understand that restrictions apply to transferring to another course or another institution and that I may not be able to do so.
- I acknowledge that I have read the offer acceptance information.
- I understand that the tuition fee does not include the cost of books, materials, field trips or living expenses, unless otherwise specified.
- I understand that the tuition fees listed in my Letter of Offer are indicative only and that fees will be reviewed annually and are subject to change. I understand that the fees I pay in future years will be those approved for the corresponding academic year, and may not be the same as the fees listed in my Letter of Offer. I understand that any tuition fee increases will be applied to all applicable courses in my Letter of Offer.
- I accept and acknowledge that if I subsequently vary my offer agreement after submitting my signed Offer Acceptance Form and before enrolling into the original course this pertains to, that I am bound to the terms & conditions contained in the original agreement.
- I understand that the offer made by the University assumes that information I have supplied is true and correct and that any false information provided may lead to the termination of my enrolment at any time and that the University may inform others, including government agencies, of this information.
- I authorise the University to disclose information relevant to my application and enrolment to the University's OSHC preferred provider and other third parties for the purposes of arranging my OSHC, progressing my application and enrolment, and administering my course.
- I am not a permanent resident/citizen of Australia or a citizen of New Zealand.
- I confirm that I must arrive at the University before the commencement of classes.
- I acknowledge that my enrolment may be cancelled if the University is unable to confirm my arrival at campus or if I enrol part-time without permission.
- I accept and acknowledge any recognition of prior learning indicated in my letter of offer. I further acknowledge that any credit is conditional upon the presentation by me of the original or certified copies of academic transcripts and testamurs on which it was granted.
- I confirm that I will present original or certified copies of my academic transcripts, testamurs and other documents upon request.
- I understand that if I have any school-aged children or dependents accompanying me to Australia, they must attend school and I will be required to pay a full fee if they are enrolled either in a government or non-government school.
- I understand that if I am accepted as a study abroad student and I decide to graduate with an award after this study abroad semester, I must pay the difference in fees between an award program and the international study abroad program.
- I agree to advise the University of any changes to my Australian and home country addresses, phone numbers (including mobile phone number), personal email address and emergency contact details within 7 days of any change.
- I authorise the University to access the Australian immigration authorities' Visa Entitlements Verification Online system, at any time, to obtain information on my visa status.
- I confirm that I must provide a personal email address on this acceptance form.
- I understand that I must attend my classes and other formal learning activities and that my enrolment may be cancelled if I do not do so.
- I understand that Swinburne University of Technology collects, uses and destroys my information in accordance with the University's Privacy statement, available at www.swinburne.edu.au/privacy
- I declare that I am a genuine temporary entrant and genuine student and that I have read and understood conditions relating to these requirements. (<https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500/genuine-temporary-entrant>)
- I acknowledge that the tuition fees quoted in the Letter of Offer are subject to change. If applicable, I agree to pay the resulting outstanding balance prior to enrolment.
- I am aware of the tuition and living costs of my stay in Australia and have the financial capacity to meet such costs for the duration of my course. I will make timely payments of any fees or associated costs and I understand that if I do not pay my fees my enrolment may be cancelled.
- If I am undertaking an ELICOS course, I acknowledge that my course duration may change after I have sat a placement test.
- If I have a packed offer with ELICOS, I authorise the university to continually enrol me until I successfully complete the English level required for the next course.



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Section 6: Acceptance Form

This acceptance, together with your letter of offer or variation, forms your written agreement with Swinburne University of Technology required by Standard 3 of the National Code of Practice for Providers of Education and Training to Overseas Students 2018. You are responsible for keeping a copy of your written agreement (Offer Letter and Offer Acceptance Form) and receipts of any payments of tuition and non-tuition fees. You must return your completed acceptance form before or at the same time that you make any payment to the University. Your Confirmation of Enrolment (CoE) cannot be issued until you have returned your completed acceptance form and made full payment of your deposit.

By signing and returning this form, you declare the following:

- I confirm that the following details are correct, as shown on my passport:

| | | | |
|-----------------------|-------------|-----------------------|-----------|
| Student ID: | 104828879 | Title: | Mr |
| First Name: | Praveen | Last Name: | Shivaramu |
| Date of Birth: | 12-Mar-2000 | Birth Country: | INDIA |
| Citizenship: | INDIA | Passport #: | W9677802 |
| Gender: | Male | | |

Do you have a valid Australian visa? ☐ Yes ☐ No

If Yes, please provide your Australian Visa number.

Visa expiry date:

Do you require a CoE? ☐ Yes ☐ No

Where will you be applying for your Australian visa from? ☐ Australia ☐ Overseas

- I have added or updated my contact details below, if known:

| | | |
|------------------------|--|---------------------------|
| Email Address: | praveenkunigal2@gmail.com | |
| ADDRESS DETAILS | OVERSEAS ADDRESS | AUSTRALIAN ADDRESS |
| Address Line 1: | Mgpu College Rightside Road Ward No 19 | |
| Address Line 2: | Krs Agrahara Kunigal | |
| Suburb: | Tumakuru | |
| State: | Karnataka | |
| Postcode: | 572130 | |
| Country: | INDIA | AUSTRALIA |
| Telephone #: | | |
| Mobile #: | 7619514635 | |

Note: Providing emergency contact details is mandatory. Your offer acceptance form cannot be processed until emergency contact details have been provided.

Please provide the name and address of the person you wish to be contacted in case of an emergency:

| | | | |
|-----------------------------|--|----------------------------|--|
| Family name/Surname: | | Given names: | |
| Address Line 1: | | Address Line 2: | |
| Suburb: | | State: | |
| Postcode: | | Country: | |
| Telephone #: | | Email address: | |
| Relationship to you: | | Language(s) spoken: | |

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If you are **under 18 years of age** at the time of accepting this offer, you must ask you parent/guardian to complete and sign the below section, agreeing to the information stated on your offer letter:

| | | | |
|-----------------------------------|--|------------------------|--|
| Parent/Guardian Name: | | Relationship: | |
| Email Address: | | Telephone #: | |
| Address Line 1: | | Address Line 2: | |
| Suburb: | | State: | |
| Postcode: | | Country: | |
| Parent/Guardian Signature: | | Date: | |

- I accept the offer for the following course/s and intake/s, as issued on 3 July 2023:

| | | | |
|----------------|--|--------------------|------------------|
| Course: | Master of Construction and Infrastructure Management | Start Date: | 26 February 2024 |
|----------------|--|--------------------|------------------|

- I understand that in order to accept my offer I need to pay the following deposit:

Fees you need to pay:

| | |
|---|--|
| Your deposit for your Degree course is: | A\$ 14,210.00 |
| Your Overseas Student Health Cover is: | A\$ 1,557.15 - 26 months of Single Cover |
| Your total deposit is: | A\$ 15,767.15 |

Overseas Student Health Cover (OSHC)

Swinburne will arrange visa-length cover with Medibank Private. This once-only payment provides protection against fee increases for the duration of the cover. If you prematurely withdraw from your course and return home, the prepaid portion may be refunded by Medibank Private, upon request.

- ☐ I wish to commence a new OSHC membership
- Amount included A\$
- Please indicate type of OSHC cover required:
- ☐ Single cover ☐ Couple Family cover ☐ Family cover

For detailed information please refer to www.swinburne.edu.au/study/international/offer/overseas-student-health-cover/

Note: Your personal details will be submitted to Medibank Private for the purpose of membership registration and updates on their services.

You can download your OSHC Certificate from the email Medibank sent to your Swinburne Email Account.

I do not require any OSHC cover because:

- ☐ I am eligible for the Norwegian exemption
- ☐ I am eligible for the Swedish exemption
- ☐ I am eligible for the Belgian exemption
- ☐ I am not applying for a student visa

☐ I have a current OSHC membership valid for the duration of the course/s being accepted on this form

Please provide details and evidence of your current membership.

Name of OSHC provider:

Membership number:

Expires: / /

Please attach a copy of your current OSHC membership certificate

CHECKLIST

- I have attached evidence of having met all conditions included in Section 1.
- I have read, understood and agree to the terms and conditions included in Section 3.
- I have read, understood and agree to the refund information included in Section 3.
- I have read, understood and agree to the acknowledgement and declarations contained in Section 4.

| | |
|-------------------|--------------|
| Signature: | Date: |
|-------------------|--------------|